



(ESTD. 1989)

SILIGURI B. ED. COLLEGE

(Affiliated to the WBUTTEPA/AFFL/B.ED/2017/06110)

Recognised by the NCTE, Registered under society registration
act. XXVI of 1961, No. S/87547 of 1997-98)

Baramohan Singh Jote
P.O. Kadamtala, (Sibmandir)
Dist. Darjeeling, PIN-734011
Phone : 0353-2581566 (O),
Mobile : 89002 84340
Mobile : 94340 42247 (O)
e-mail : slg_bedclg@yahoo.co.in

To Whom It may Concern

This is to certify that the college follows the collaborative effort for the curriculum planning and adoption at the institutional level. The persons involved in the curriculum planning process during the last completed academic year are as follows:

1. Dr. Bibhuti Bhusan Sarangi , Principal
2. Dr. Nita Mitra , Faculty
3. Dr. Ritruparna Basak (DasGupta), Faculty & IQAC Coordinator
4. Dr. Nityagopal Mondal, Faculty
5. Dr. Ratna Nandi, Librarian
6. Sadar Shaikh, Faculty
7. Kanad Datta, Faculty
8. Dr. Sourav Das, Faculty
9. Subhashish Kundu, Faculty
10. Niloy Mondal, GB Representative
11. Arindam Banerjee, Office/NTS Representative
12. Soma Das, Alumni Representative
13. Sujit Lakra, GS, student Representative



Dr. Sarangi
21-11-2023

Principal

Siliguri B.Ed. College

Principal

Siliguri B.ED. College

Meeting - 9

DATE 20 08 2022

A meeting of the IQAC was held on 20.08.2022 at 3 P.M. in the Principal's room. Following members were present :

1. ~~Prasanna~~
2. ~~Amrita~~ ✓
3. Nityagopal Mondal
4. Ratna Nandi
5. Sadu Shaikh
6. Kanad Datta
7. Riti Parna Basak (Datta)
8. Sourav Das
9. Aiswarya Shetty
10. ~~Pr~~

Agenda 1 : Confirmation of the meeting minutes dated 20.05.22.

Resolution - Read and confirmed.

Agenda 2 : Formation of IQAC for 2022-23

Resolution - Resolved that the members and coordinator of previously constituted IQAC for 2020-22 will continue. Members :

1. Principal
2. Dr. Nita Mitra - Member (faculty)
3. Dr. Riti Parna Basak (Datta) - Coordinator
4. Dr. Nityagopal Mondal - Member (Faculty)
5. Dr. Ratna Nandi - Member (Librarian)
6. Sri Sadu Shaikh " (Faculty)
7. Sri Kanad Datta " "
8. Dr. Sourav Das " "
9. Sri Subhasis Kundu " "
10. Sri Arindam Banerjee " (Office representative)
11. Sri Niloy Mondal " (LB representative)

12. Smt. Soma Das - Member - (Alumni representative)
 13. ~~By~~ Sujit Lakra - " (Student representative)

Agenda 3: Opening Placement cell

Resolution - Resolved that the college principal and faculty are well-acquainted with placement of trainees but there is no formally established placement cell at the college. IQAC strongly recommends to establish a placement cell at the college. Upon the common & consensus agreement of all members it is resolved that a placement cell will be established as early as possible.

Dr. Nitygopal Mondal proposed the name of Dr. Nita Mitra to be the convenor of the cell - Others agreed. Dr. N. Mitra is requested to proceed and do the needful in this regard. All faculty members will act as members of this cell.

Agenda: 4 : Facilities ~~of~~ for PWD trainees

Resolution : Every year trainees from Ph category undertake B.Ed training in this institution. There is a ramp and ~~some~~ ^{for blind} software available at the college. But more facilities like more ramps, washroom facilities, wheel chair etc. should be developed.

Agenda 5: Organization of Educational Tour

Resolution : Resolved that due to lockdown no educational tour could not be conducted. As educational tour is an inseparable part of curriculum irrespective of pedagogy subjects,

and the pandemic threat ~~to~~ now seems to be under control, IQAC requests Principal Sir to take all necessary steps to organize an educational tour in the month of November/December.

Agenda 6: Extension of remote access to library resources

Resolution: Resolved that IQAC feels the need of importance of remote access facility to library resources. In this context, the librarian is requested to do the needful to facilitate this issue.

Misc.

1. Upcoming activities such as the College Foundation Day, Teachers' Day etc.

Resolved that program-in-charges are requested to convene programme-specific meetings and report at the next IQAC meetings.

2. The ^{processing for} registration of the Alumni Association of the college has been initiated long back. All necessary documents and paperworks have been submitted to the lawyer to make a fast progress. The registration is expected to be done very soon.

The meeting ended with a vote of thanks to the chair.

Ritiparna Basak (Anupam)
20.08.22

Coordinator, IQAC
Siliguri B.Ed. College

classmate



Dr. Borango
20-08-22
Principal
Siliguri B.Ed. College
PAGE

Meeting - 10

DATE 11 11 2022

A meeting of the IQAC was held on 11.11.2022 at 3.30 p.m. in the Principal's chamber. Following members were present -

1. Dr. Sarangi
2. Dr. Anand Singh
3. Nityanand Mandal
4. Ratna Nandi
5. Sudip Sheik
6. Komal Das
7. Rituparna Baruah (Dr. Bhabha)
8. Soumitra
9. Krishanta Saha
10. Dr.

Agenda 1. Confirmation of the meeting minutes dated 20.08.2022.

Resolution : Read and Confirmed.

Agenda 2. Reporting on NAAC related work

Resolution : The Coordinator, IQAC reported that the following progress has been made so far -

- i) As required by NAAC, Annual reports of AQAR (IQAC) of past 5 years have been uploaded successfully to HEI portal of NAAC.
- ii) Alumni Association has been registered on 14.09.2022
- iii) Placement Cell has been formally established. Dr. N. Mitra will act as the Placement officer. The first program of the Placement Cell took

place on 10-11-2022 in collaboration with RICE.

- iv) A national level seminar has been arranged in collaboration with Indian Oil to orient the trainees about the importance and means of energy conservation. Two trainees presented a small PPT prior to the talk delivered by the resource person. A Quiz was conducted afterwards.

IBAc strongly recommends to form a formal institutional policy to encourage incentives for research work, publications etc.

Agenda 3 : Upcoming activities

Resolution : IBAc is planning to observe significant days and events like "Janjati Bhoj Diwas", "Swachh Bharat", "Social Awareness", "Gender Sensitization" programs, and also the educational tour for 3rd Sem. trainees.

Academic Coordinator is requested to convene a meeting and prepare a time schedule for the same in consultation with other faculty members. Programme-in-charges will be assigned duty accordingly.

- Misc. i) The sweeping and cleaning must be improved. In that case a contractual staff may be appointed, however the matter be placed for consideration in GB.

The meeting ended with a vote of thanks to the chair.

Rituparna Basak (Secretary)

11. 11. 2022

classmate

Coordinator, IQAC
Siliguri B.Ed. College



Dr. Sarangi

11-11-22

Principal
Siliguri B.Ed. College

Meeting - II

DATE

1	5	1	2	2	0	2	2
---	---	---	---	---	---	---	---

A meeting of the IQAC was held on 15.12.2022 at 2 P.M. in the Teachers' Common Room to discuss some urgent matters. Following members were present:

1. Dr. Suman Principal
2. Dr. Suman Silliguri B.Ed. College
3. Nityanand Majumdar
4. Sadan Choudhury
5. Kamal
6. Rituparna Baruah (Dastgiri)
7. Sourav Das
8. Nironta Shetty
9. Ratna Handi
10. Prabhat

Agenda 1. Confirmation of the meeting minutes dated 11.11.2022

Resolution: Read and Confirmed.

Agenda 2. Discussion related to CAS work of Dr. Sourav Das.

Resolution: Resolved that Dr. Sourav Das, Assistant Professor of Bengali has applied for CAS from Stage 1 to Stage 2 with AGP 7,000/- (Academic level 10-11) following the W.B. Government guidelines.

After going through all his paperworks and filled in format it is found that the work has been done according to the W.B. Government guidelines. All necessary documents are also attached. Hence IQAC accepts Dr. Das's application and forwards the same to the Principal to fix a screening meeting with DPI Nominee & VC Nominee on an urgent basis to process the CAS of Dr. Das.

Agenda 3: Reporting regarding NAAC related progress

Resolution: • The basic details have been filled up (online) for IIBA submission. The registration fee deposit is left which will be done as early as possible.

• Collection of basic data to fill up SSR is going on. In order to proceed further the following unfinished construction work and purchase need to be done immediately -

- a) Vehicle parking
- b) Facilities for specially challenged students
- c) Gardening and beautification
- d) Partition work to demarcate the boys' common room
- e) Store room
- d) Hostel renovation
- e) Vermicompost pit
- d) Solar panel
- e) projector
- d) projector screen
- e) Canteen items and proper arrangement
- f) Harmonium

Principal sir is requested to look into the matter considering the seriousness of the issue.

Agenda 4: upcoming programmes

Resolution: following programmes will be organized -

classmate Wikipedia based (Anshu)

Coordinator, IQAC

Siliguri B.Ed. College

15.12.22

- a) A survey on "Female Health and Hygiene" as a part of Social Awareness programme in nearby Panchayat locality in the last week of Dec. 2022.
- b) Cleaning the college campus under "Swachh Bharat Aayam" in the 2nd week of Dec. 2022 prior to the gardening & beautification initiative.
- c) Annual sports is expected to be held in January 2023. Prior to that the college play ground must be made ready properly as it has been damaged after organizing "Fair" and "Durga Puja" by local community.
- d) All the laboratories need to be arranged. Necessary purchase may be made. Laboratory-in-charges are requested to prepare proper planning sheets individually and place the same to the IQAC.

- Misc. i) Girls' common room needs to be rearranged. Some more seating arrangements are to be done. The cleaning of the room is not satisfactory. Some furnitures need to be purchased.
- ii) For gardening the ground be prepared with fresh soil and manure.

Principal Sir is requested to initiate the matters urgently,

The meeting ended with a vote of thanks to the chair.

Rituparna Dasak (Secretary)

15.12.2022

Coordinator, IQAC
Siliguri B.Ed. College

(Signature)
15.12.22
Principal
Siliguri B.Ed. College

Meeting - 12

DATE 18 02 2023

A meeting of the IBAC was held on 18.02.2023 at 2 P.m. in the Teachers' Common Room in presence of the following members to discuss some urgent issues related to quality upgradation of both academic and infrastructural matters. Following members were present:

1. P. Sengupta
2. Nela Triha
3. Nitinpal Mandal
4. Ratna Kandi
5. Saikat Shukla
6. K. S.
7. Ym.
8. Phl.
9. Rituparna Basak
10. Sonu Das

Agenda - 1. Confirmation of the meeting minutes dated 15.12.2022

Resolution: Read & confirmed.

Agenda 2. Reporting of the quality initiatives proposed in the previous meetings.

Resolution: The coordinator presented a detailed report on the quality initiatives and activities proposed in the earlier meetings as follows: -

- 2> One-week programme on "Tanjati Gaurav Diwas" as initiated by the Ministry of Tribal Affairs has been held in which everyday trainees participated in poster

making, drawing, PPT presentations to pay tribute to Janjati leaders & workers.

b) "Swachh Bharat Arian" took place in the college campus.

c) A Rally on "Women Education and Empowerment" was organized as a part of Social Awareness programme to pay tribute to Swami Vivekananda's educational thoughts on Women education and empowerment on his birthday.

d) A Survey on "Female Health and Hygiene" has been conducted involving trainees of both semesters in the nearby Panchayat areas. Survey reports were collected for analysis and future work plan.

e) One "Literacy Programme Drive" programme has been conducted in which each trainee of the 1st Semester had been assigned work. Reports have been submitted.

f) Other institutional activities like annual sports, Saraswati Puja etc. took place successfully involving all trainees.

Agenda 3 : Present Status of CAS of Dr. Sourav Das.

Resolved that the CAS screening committee meeting was held on 19.12.2022 in which

classmate

IOAE Coordinator (Burdwan)
Coordinator, IQAC
Siliguri B.Ed. College

took part, All

papers were verified by both the Govt. nominee and the University nominee. After satisfactory verification papers have been submitted at Bikash Bhawan.

Agenda 4: IBAC ~~coordination~~ ~~reported~~ initiative for academic growth

Resolved that One national level seminar may be organized. All faculty members were requested to think about it seriously. If required, the college may consider some collaborative work. It is preferred to organize a seminar before the ending of the current session.

IBAC also encourages some publication related work as institutional initiative.

Misc. * College campus beautification work must be initiated on an urgent basis.

IBAC coordinator is requested to do the needful in consultation with other relevant committees.

* Some portions of the college building needs painting. The convenor of Building Subcommittee is requested to make a plan and place at IBAC.

The meeting ended with a vote of thanks to the chair.

Coordinator, IQAC
Siliguri B.Ed. College

Kilipara Basak (Secretary)

18.2.23

classmate



Principal
Siliguri B.Ed. College

[Signature]
18.02.2023

Meeting - 13

DATE 20 03 2023

A meeting of the IBAC was held on 20.03.2023 at 2 p.m. in the Principal's chamber to discuss some urgent issues. Following members were present-

1. Prof. Sourav Das
2. Nela-Meli
3. Nitin Kumar, Munsif
4. Ratna Mondal
5. Sadan Shaikh
6. [Signature]
7. [Signature]
8. [Signature]
9. Rituparna Dasak
10. Sidakha

Agenda 1: Confirmation of the meeting minutes dated 18.02.2023.

Resolved that - meeting minutes dated 18.02.2023 was read and confirmed.

Agenda 2: ^{To discuss} Seminar proposal placed by Dr. Sourav Das and Sadan Shaikh

- Resolved that the Seminar proposal placed by Dr. Sourav Das and Sadan Shaikh on "Emerging Trends in Indian Education and Culture" has been accepted by the IBAC. In absence of appropriate collaboration the College GB has approved the proposed budget of the seminar. Keynote speaker and other invited speakers have kindly consented to attend the Seminar. ~~the~~ Sri Gauram Deb, Hon'ble Mayor, Siliguri Municipal Corporation has kindly consented to be the Chief Guest and Prof. Om Prakash Mishra will grace the occasion as the Guest of Honour. SD & SS sir will be the conveners.

- The Seminar will be solely organized by

classmate

[Signature] 20.3.23
Coordinator, IQAC
Siliguri B.Ed. College

PAGE

IQAC, Siliguri B. Ed. College.

- The conveners were ^{earlier} asked to prepare brochure that has been circulated widely including social media. Registration has already been started from 4th March, 2023.
- It is also resolved that the college will go for publication with all accepted research papers.

Registration fee structure is as follows:

Participants

1. ~~Faculty~~ with paper presentation - Rs. 800/-
2. Only participation - Rs. 600/-
 - a) Faculty - Rs. 500/-
 - b) R.S. - Rs. 500/-
 - c) Student - Rs. 400/-

- Seminar conveners and IQAC coordinator are requested to do all the needful for the successful organization of the Seminar in consultation with other concerned persons or subcommittees.
- Some necessary purchase to be done. The conveners are requested to make a list and place at the purchase subcommittee for final approval.

Agenda 3. Beautification of the college campus

- Based on earlier recommendations made by IQAC the TC Secretary, IQAC coordinator and office staff are requested

to do all the needful for college campus beautification such as -

- medicinal plant bed preparation
- Display board
- plantation at the entry point
- College Logo placement at the entry point
- Painting of the selected portion of the college building etc.

Conveners of various Subcommittees are requested to prepare a list-cum-budget and give it to the Principal.

Misc. : * Some more necessary purchase to be done like stand fan etc. for examination purpose. The Exam. Committee is requested to place the requirements to the Purchase Committee.

* The outside paintwork of the Ladies' Hostel to be done.

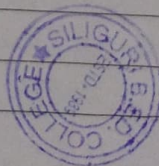
* The front gate of the college needs to be repaired.

The meeting ended with a vote of thanks to the chair.

Rituparna Basak (Doraboi)

20.03.23

Coordinator, IQAC
Siliguri B.Ed. College



(Dr) Seranog

20.03.2023

Principal
Siliguri B.Ed. College

PAGE

--	--	--

Meeting - 14 Annual Meeting

DATE

--	--	--	--	--	--

A meeting of the IQAC was held on 01.06.2023 at 2 p.m. in the Principal's room to discuss some issues as notified in the notice. Following members were present -

1. P. Saranga
2. Nila Nila
3. Rajyog Tripathi
4. Litiparna Dasak (Dastgiri)
5. Nityajyoti Mondal
6. Sachin Shrivastava
7. Soumen Das
8. Raj
9. S. Lakshmi
10. Soma Das

Resolutions :

Agenda 1. Confirmation of the meeting minutes dated 20.03.2023

Resolved that meeting minutes read and confirmed.

Agenda 2. Annual report presentation

The coordinator, IQAC presented the annual report highlighting the following quality initiatives taken during 2022-2023 :

- i) One One-day international seminar on "Emerging Trends in Indian Education and Culture" was held on 28.04.2023 on the college campus. Almost 140 papers were received out of which 17 papers were contributed by the existing trainees under the mentorship of faculty members. Book publication work is going on.
- ii) One three-day workshop on "Research Methodology and Paper presentation", one national